



JOB POSTING

JOB TITLE: Residential Services Peer Support & Driver
REPORTS TO: Residential Services Manager
STATUS: Full Time Regular; Non-Exempt
PAY RATE: \$20.00/hour

09.2026

PRIMARY FUNCTIONS:

- Monitor male residents, facilitating their attendance at support groups, supervise the dispensing of medications.
- Communicate effectively and work cooperatively with residents, VOC staff, and community professionals.
- Administer observed urine screens (male staff only) and Breathalyzer.
- Perform room inspections of male residents, monitor client resolution of identified tasks.
- Organize daily transportation priorities.
- Transport residents using company vehicle to appointments, errands, and other activities daily.
- Provides transportation to residents in a safe and timely manner.
- Inform supervisor of all issues and concerns regarding agency van, gas, needed maintenance, issues of safety, and general care.
- Communicate veteran concerns to appropriate staff.
- Facilitate food pick-ups and submit receipts in a timely manner.
- Light office work, answering phones, and conducting donation pick-ups.
- Demonstrate commitment to the principals of the Sanctuary Model, which is used as a blueprint for clinical and organization change and promotes safety and recovery from adversity through the active creation of a trauma-informed community.
- Support the mission of VOC, and collaboration both inside and outside of the organization.
- Work a flexible schedule, varying hours according to program needs.
- Other duties as assigned by the Residential Services Manager.

PREFERRED QUALIFICATIONS:

- Possess HS diploma or equivalent and at least one year of experience driving a passenger van.
- Must possess valid NY State driver's license and a clean driving record.
- Ability to work effectively with a culturally diverse population and develop good rapport with clients.
- General knowledge of the Greater Rochester five-county area.
- Ability to adapt to a flexible work schedule.
- A veteran or a person with solid knowledge of veterans' issues and special needs strongly preferred.
- Position requires successful background and driving record check.
- Strong ethical character with ability to abide by VOC values of Respect, Integrity, Service and Excellence.

***Veterans Outreach Center, Inc. is an equal opportunity employer.
Veterans of the U.S. Armed Forces are encouraged to apply.***